



Municipality of Meaford

2022 Draft Budget

Public Engagement

January 7, 2022

Virtual

Staff Budget Process

- Staff kick-off process in June
- Council Direction Report – July 12th
- New Software Training (Questica)
- Staff Prepare Budgets July – September
- Compile Budget – October - November (Includes verification of funding)
- Budget Tabled – December 13th
- Staff Continue to review

Budget Update – COVID

- Due to COVID restrictions, Public Engagement Session and 2-day Council meetings have been cancelled
- Budget Presentation Video to be prepared for Council and the Public and posted January 7, 2022
- Public can ask questions or provide comments via:
 - E-mail at Budgets@Meaford.ca
 - Call the 2022 Budget line at 519 538-1060 ext 2022 and leave your message. Note: All messages will be logged on <https://www.meaford.ca/en/our-government/budgets-and-financial-statements.aspx> and questions will be returned via phone.
 - Mail or drop a letter off in our Drop Box at 21 Trowbridge Street W.
- Council will be further discussing the budget at their meeting on January 17th
- Statutory Public Meeting to be held on January 31, 2022
- Budget Approval – February 14th, 2022

July 12, 2021 Budget Framework

- Direct staff to prepare a draft budget inclusive of a 1% tax levy increase dedicated for roads capital funding;
- Direct staff to prepare a draft budget inclusive of a 1% tax levy increase dedicated for bridge/structure capital funding;
- Direct staff to prepare a draft budget inclusive of a 0.5% tax levy increase dedicated for facility capital funding;
- Direct Staff to prepare draft tax and user pay operating budgets incorporating a Cost of Living salary adjustment of 1%;
- Direct staff to budget any tax levy increases resulting from real assessment growth due to new development and building construction assessment as increased taxation revenue to offset new staffing as a result of growth pressures;

Budget Framework - continued

- Approve the 2022 Canada Community-Building Fund grant estimated at \$348,600 towards funding road resurfacing projects within the capital plan;
- Approve the allocation of \$335,100 from the additional one time Canada Community-Building Fund received in 2021 towards the Bayshore Road Asphalt Resurfacing and Drainage Works project; and
- Approve the allocation of \$916,346 from the 2021 and 2022 Ontario Community Infrastructure Fund grant towards BR015-Gilles Bridge.

Budget Structural Changes

- Continued emphasis on allocating budgeted expenses and revenues to better reflect actual costs within the departments that they were incurred to ensure transparency and accountability.
- Gravel costs have been moved to the Operating Budget
- Questica Layout

Council's Strategic Priorities 2019-2022



Tax Supported Budget 2022

This budget reflects

- Delivery of a fiscally responsible budget given the challenges present with increased costs.
- Full year implementation of the staffing changes approved in May 2021 (Director, IT Coordinator, Parks and Facilities Coordinator, Development Review Coordinator)
- Continue priority funding efforts in 2022 to address our infrastructure deficit – roads, bridges and facilities.

Budget Assumptions

◦ Insurance Policy Premiums	+ \$ 29,780
◦ Information Technology (Cyber Security)	+ \$ 23,300
◦ Sand/Salt Expenses	+ \$ 25,000
◦ Grey Sauble Conservation Levy	+ \$ 9,970
◦ OSNGUPL Library Contract	+ \$ 1,770
◦ Facility Lease Costs (SCP Properties)	+ <u>\$ 46,350</u>
	TOTAL + \$136,170

Base Budget - What is included?

- 1% COLA and salary step progressions
- Salary Market Review (Phased Implementation) – \$94,986
- OMPF funding reduced to \$1,241,600 from \$1,254,900
- Use of \$130,000 in Waste Management Reserve again to offset 2022 costs
- Additional Building Official and vehicle – fully recoverable from Permit Fees.
- Elimination of PILT Write-off \$85,000

Base Budget - What is not included?

- Real Assessment Growth projected at \$210,000
- Provincially Announced increase of OCIF Funding to \$995,889
- Enhancements
 - Additional Municipal Enforcement Vehicle
 - Municipal Enforcement Seasonal Staff
 - Washroom Cleaning
 - Customer Service Clerk
 - Southern Georgian Bay Tourism increase
 - Well-being Plan Implementation
 - CAO & Records Management Coordinator
 - Council Enhancements
 - Winter Maintenance of Georgian Trail

2022 Tax Supported Budget

Base 2021 Budget	\$15,523,175	
Base Budget Increase	\$858,960	5.53%
Road Capital Funding (granular road resurfacing to operating - \$300,000)	-\$146,855	-0.95%
Bridge Capital Funding	\$153,750	0.99%
Facility Capital Funding	\$ 76,880	0.50%
General Capital Funding	\$138,170	0.89%
Requested 2022 Budget	<u>\$16,604,080</u>	
Requested Additional Funding	<u>\$1,080,905</u>	6.96%

Budget Changes since December 13th

Original Requested Budget		\$16,604,080	
Increase in Interest Income	-\$15,000		
Increase in Revenues – Transportation	-\$16,000		
Gas Tax Changes (Specialized Transit)	-\$21,900		
Community Funding Expense Decrease	-\$8,500		
Strategic Initiatives Expense Decrease	-\$15,000		
Library Facility Expense Utilities	+\$10,900		
Decrease in Expenses Transportation	<u>-\$6,050</u>		
	TOTAL	-\$71,550	\$16,532,530 -.47%

OCIF Funding Proposal

OCIF - 2021	\$ 458,173	
OCIF - 2022	\$ 995,889	
Total	\$ 1,454,062	
Gillies Bridge (Budgeted)	\$ 916,346	
Gillies Bridge (Budgeted Debt)	\$ 206,710	\$17,130 Savings (Tax Supported 2023 – 2025)
Asset Mgmt Wages & Benefits (80k Max.)	\$ 80,000	.52% decrease on 2022 Tax Supported
2022 Work Order Software	\$ 25,000	.16% decrease on 2022 Tax Supported
2022 Cook St. (Both Sections) - Sewer (Budgeted Debt)	\$ 226,006	\$18,730 Savings (Sewer User Pay 2023 – 2025)

2022 Tax Supported Budget Impacts

- A 1% Change on the total levy is equivalent to **\$153,750**
- Original Projected increase – Dec 13th - **6.96%**
- Growth Projected at \$210,000 – **1.36% reduction**
- Changes noted since December 13th – **1.15% reduction**
- Current Municipal Tax Increase – **4.21%**
- Estimated Blended Tax Increase – **3.96%**

2022 Tax Supported Budget Impacts

- Single Family Dwellings makes up about 50% of all properties within the municipality. These 3,139 properties have an average assessment of \$274,397.
- A 3.96% budget increase would impact the “normal” residential property owner by increasing the municipal share of the tax bill by +/- \$103 annually or about \$8.60 per month.

Your Tax Dollars At Work

Over 400km of fully maintained road network

80 large bridges/culverts/structures

24 km of sidewalks

Police services

Waste Management services

2 Fire Services

2 Library Locations to use

Arena & Community Centre

Meaford Hall & the Museum

3 Community Halls

Community Safety – By-law & Crossing Guards

Recreation programming

85 acres of parks & open space

Ball Diamonds – Croft Fields & Annan

6 Playground Structure locations

Tennis Courts

Blue Dolphin Pool

Georgian Trail & Tom Thompson Trail

Multiple special events to participate in

Specialized Transit Services

4 Active and 23 Inactive cemeteries

Capital Project Funding Sources

Funding Source	Amount
Current Year Levy	\$ 4,239,120
Reserve Funds	\$ 2,397,450
Federal Gas Tax	\$ 683,700
Grants & Subsidies	\$ 1,438,900
Development Charges	\$ 25,000
Long Term Debt	\$ 788,010
Donations & Other	\$ 114,000
TOTAL	\$ 9,686,180

2022 Roads, Bridges & Infrastructure Projects

Granular Resurfacing of +50km of roads

Side Road 8 & Con B Rehabilitation
(Sydenham Lakeshore – Queens Bush Drive)

Bayshore Road Rehabilitation & Water
Services (Grey 15 – Structure 020)

Bognor Hamlet Roads Rehabilitation

CRF Restorative Seal Program Year 3

- Queens Bush Dr. (Con B- Ugovsek)
- Story Book Park Road (Con 10 – Hwy 6&10)
- 4th con South (Grey 18 – Side road 6)
- 7th line (Harbour Beach Drive – End)

Roadside Safety Device Replacements

Nelson Street Parking Lot Construction

Lakeshore Road Reconstruction & Watermain
(Engineering, Ford Ave – Centerville Rd)

Algonquin Dr Road Reconstruction &
Watermain (Engineering)

Grey Road 7 Road Reconstruction & Watermain
(Engineering, 500 St Vincent St – 7 Muir St)

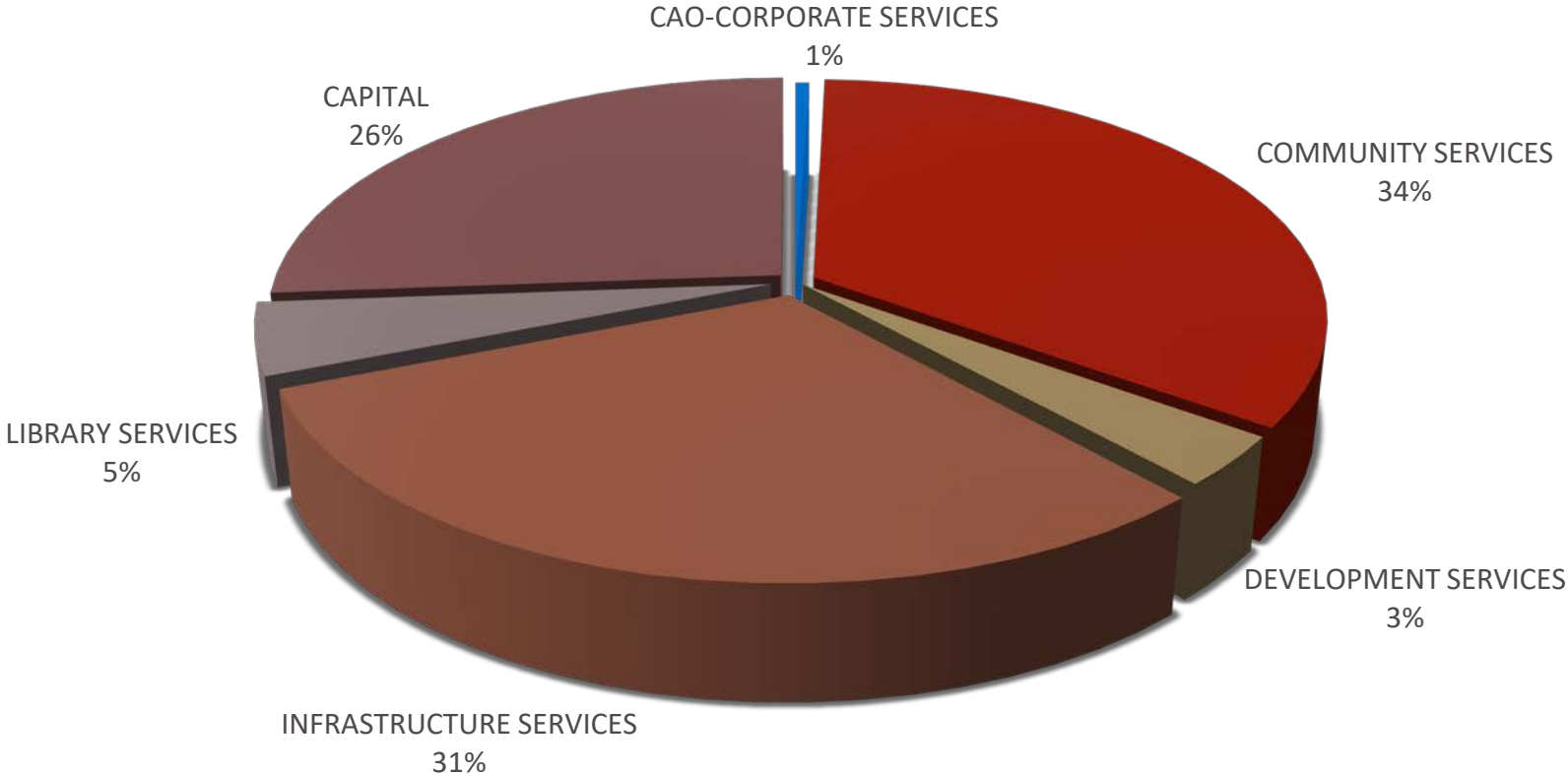
Cook Street from Lombard to Parker and
Parker to Collingwood Reconstruction

Structure 041 – 7th Line Rehabilitation

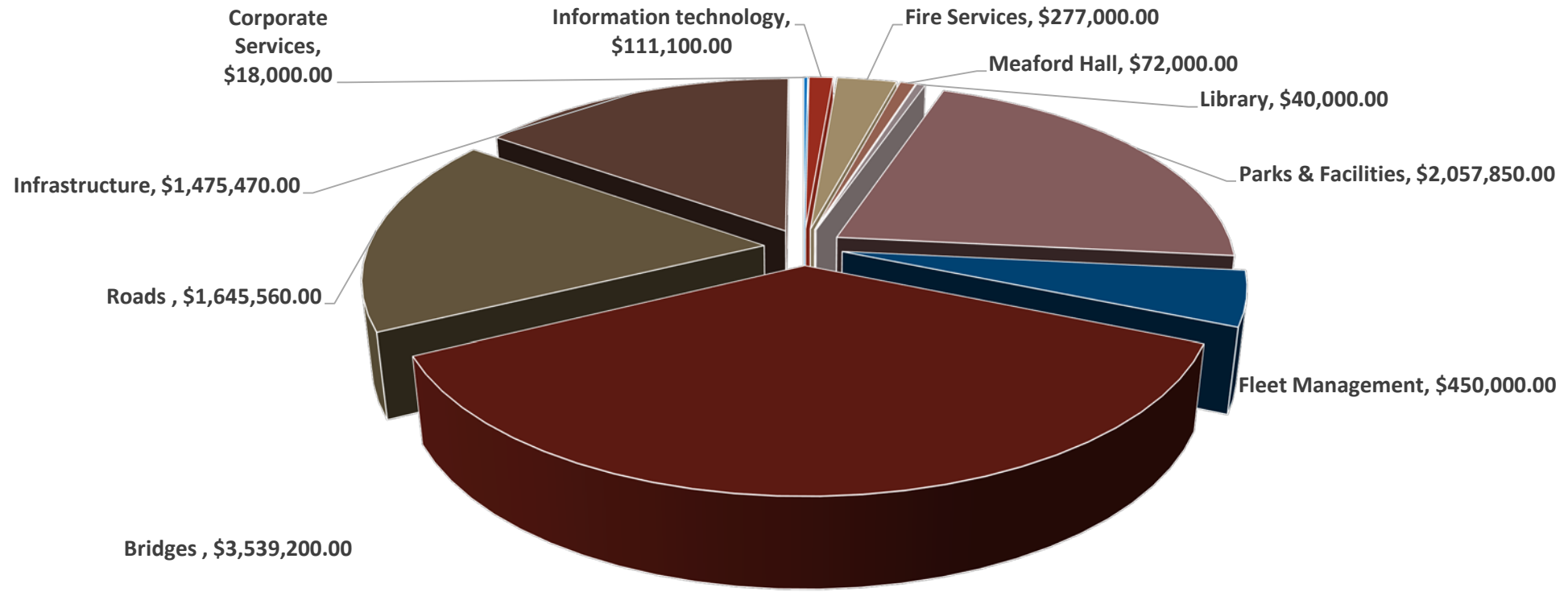
Gillies Bridge Replacement

Structure 02-Sideroad 24 (Engineering)

Breakdown of 2022 Total Tax Dollars



Tax Supported – Recommended 2022 Capital Program (\$9.6 Million)



Tax Supported –Capital Program Requirements

	Required Funding	2022 Proposed Funding	Funding Gap
Roads (1%)	\$ 4,322,240 ¹	\$ 1,347,040	\$ 2,975,200
Bridges (1%)	\$ 3,186,500 ²	\$ 1,467,550	\$ 1,718,950
Facilities (.5%)	\$ 925,100 ³	\$ 469,900	\$ 455,200
Total	\$ 8,433,840	\$ 3,284,490	\$ 5,149,350

1. Roads funding determined based on replacement cost of current road inventory divided by 50 year lifecycle for road base. Capital backlog and lifecycle based evaluation will be included in the 2022 Asset Management Plan.
2. Bridge funding determined based on 2020/21 10 Year Bridges Needs Forecast. Capital backlog and lifecycle based evaluation will be included in the 2022 Asset Management Plan.
3. Facilities funding determined based on 2018 Integrated Facility Condition Assessment. The results of the 2021 Facility Needs Study, capital backlog and lifecycle based evaluation will be included in the 2024 Asset Management Plan.

Water and Wastewater Budgets

User Pay Budget

Base Budget Increase:

Water	8.00 % (\$228,850)
Sewer	7.99 % (\$144,859)

Attributed To:

- Increased wastewater plant maintenance costs
- Increased distribution and collection system maintenance
- Increased capital funding for long term rehabilitation and replacement of system components
- Debt Repayment for Thompson Water and Sewer

Annual Budget Projections Water Services

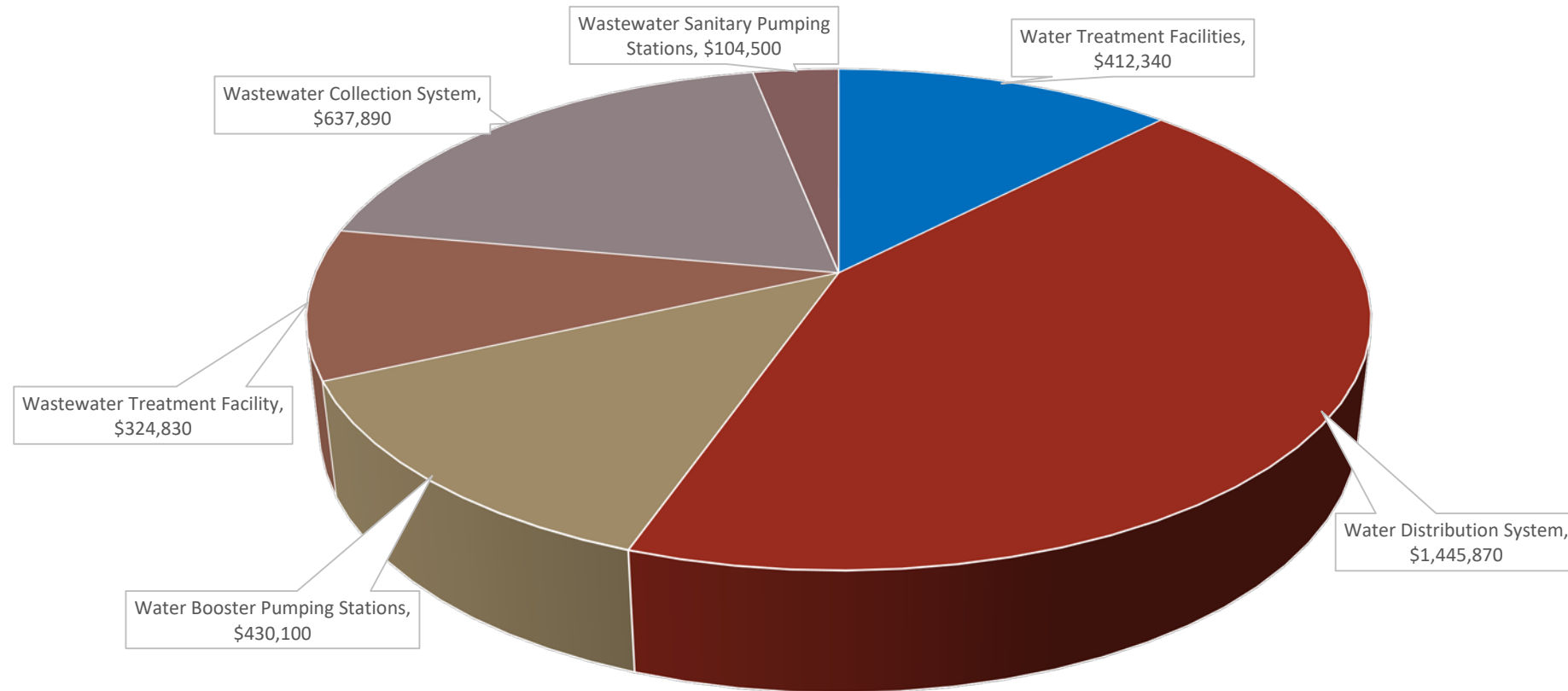


	2021	2022
<u>WATER SERVICES EXPENDITURES</u>		
GENERAL & DISTRIBUTION	782,575	705,180
TREATMENT	673,975	764,130
LEITH	212,650	184,270
TOTAL OPERATING EXPENDITURES	1,669,200	1,653,580
NON TANGIBLE OPERATING CONTRIBUTIONS		0
CAPITAL PROGRAM CONTRIBUTIONS	1,191,400	1,435,870
TOTAL WATER SERVICES BUDGET	2,860,600	3,089,450
Budget Increase/Decrease \$		244,470
Budget Increase/Decrease %		8.00%

Annual Budget Projections Waste Water Services

	2021	2022
<u>WASTE WATER SERVICES EXPENSES</u>		
GENERAL & COLLECTION	527,575	783,820
TREATMENT	558,625	560,930
TOTAL OPERATING EXPENDITURES	1,086,200	1,344,750
NON TANGIBLE OPERATING CONTRIBUTIONS	0	0
CAPITAL PROGRAM CONTRIBUTIONS	721,100	607,130
TOTAL WASTE WATER SERVICES BUDGET	1,807,300	1,951,880
Budget Increase/Decrease \$		144,580
Budget Increase/Decrease %		8.00%

User Rate Supported – Recommended 2022 Capital Program (\$ 3,335,500)



Capital Project Funding Sources

Funding Source	Amount
Water Rate Levy	\$1,435,870
Sewer Rate Levy	\$ 607,130
Reserve Funds	\$ 187,190
Grants & Subsidies	\$ 107,420
Development Charges	\$ 204,500
Long Term Debt	<u>\$ 813,420</u>
TOTAL	\$3,355,530

User Pay –Capital Program Requirements



	Required Funding	2022 Proposed Funding	Funding Gap
Water	\$ 2,739,200 ¹	\$ 1,435,870	\$ 1,303,330
Wastewater	\$ 1,277,330 ²	\$607,130	\$ 670,200

1. Water funding determined based on replacement cost of distribution and treatment asset replacement costs and not including development related projects. Capital backlog and lifecycle based evaluation will be included in the 2022 Asset Management Plan.
2. Wastewater funding determined based on replacement cost of collection and treatment asset replacement costs and not including development related projects. Capital backlog and lifecycle based evaluation will be included in the 2022 Asset Management Plan.

Projected Rate Increase

- Recommend adjusting rates by budget increase to reflect budget needs with slight adjustment for new growth units coming on stream
- 2022 base budget would include:
 - 8% increase in water
 - 8% increase in sewer
- This will not result in an 8% increase per service to the user

2022 Budget Questions and Answers

- Similar prior budget processes, staff will be creating a summary of all budget questions received from elected members and the public.
- All questions about the budget from Council and the Public can be sent to budgets@Meaford.ca or Call (519)538-1060 ext 2022 and leave comment or question.
- The Questions and Answers for the budget will become a public document and be posted to the website starting the week of December 13th (anticipated weekly by end of day Friday).

Questions?

