

# The Corporation of the Municipality of Meaford

## By-law Number 58 – 2016

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### **Being a by-law to establish a corporate Anti-Idling Policy for the Municipality of Meaford**

**Whereas**, Section 224 of the Municipal Act, 2001, S.O. 2001, c.25 states the role of Council includes ensuring that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of Council; and

**Whereas**, the Council of the Municipality of Meaford deems it expedient and necessary to adopt a corporate policy to lead by example with regarding to idling and air quality;

**The Council of The Corporation of the Municipality of Meaford enacts as follows:**

1. In the event of any conflict between any provisions of this by-law and any other by-law hereto are passed; the provisions of this by-law shall prevail.
2. That the corporate Anti-Idling Policy, attached and forming part of this by-law as Schedule "A", is hereby established and adopted.
3. That this by-law shall come into force and take effect upon being passed by Council.

**Read a first, second and third time and finally passed this 12th day of September, 2016.**

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**Barb Clumpus, Mayor**

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**Robert Tremblay, Clerk**



# Municipality of Meaford Corporate Policy

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<b>Policy:</b>	<b>Anti-Idling</b>
<b>Department:</b>	<b>Financial Services &amp; Infrastructure Management</b>
<b>Last Revision:</b>	<b>September 2016 (new)</b>

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## Policy Statement

The Municipality of Meaford is committed to reducing and eliminating the time corporate vehicles and equipment spend idling, at every opportunity.

## Purpose

This policy provides guidance on efforts to ensure the Municipality of Meaford shows corporate and community leadership with regard to idling with the following goals:

- conserve fuel
- decrease emissions
- reduce air and noise pollution
- prevent excessive wear
- ensure a healthy work environment.



## Definitions

**“Fuel”** means all fossil fuel such as gasoline and diesel, and may include propane, hydrogen and natural gas.

**“Idling”** means the operation of a vehicle or equipment while they are not in motion and not being used to operate auxiliary equipment that is essential to the operation of the vehicle or equipment.

**“Vehicle or equipment”** means cars, light trucks, heavy trucks, snow removal equipment, lawn mowers, loaders, backhoes, graders, packers and any other equipment operated by staff and/or contractors.

## Policy Requirements

**Manufacturer’s Guidelines:** operators should follow the manufacturer’s guidelines and recommendations for idling. Concerns in relation to the manufacturer’s guidelines should be brought to the attention of the supervisor.

**Standing:** When vehicles are standing on site, at a given destination, or in a situation where running is not required for safe operation, engines should be shut down.

**Diesel Fueled:** Diesel fueled vehicles and equipment should only be turned off after enough time has passed to allow the proper circulation and cooling off of the engine, oil, coolant, and turbo chargers, not to exceed five minutes (5 min).

**Initial Warm Up:** Most fuel injected engines require only thirty seconds (30 sec) to one minute (1 min) of running time to circulate fluids. Idle times of up to two minutes (2 min) are permitted where warranted and necessary for vehicles during initial warm up and start up, or after a prolonged period of shut down.

**Winter and Extreme Weather:** Such conditions may require idling before use to ensure window defrosting and defogging can be undertaken. Prior to start up, operators should ensure that snow and ice are removed as this could generate unnecessary idling.

**Air Brakes:** Vehicles with air brakes will require a minimum idling time sufficient to build up a reserve of air pressure to operate the air brake system.

**Battery Charge:** When four-way flashers, roof lights or two-way radios are required on a standing vehicle, the engine should only be run intermittently to maintain battery charge.



**Drive Thru Windows:** These facilities should be avoided at all times in situations where idling for more than three minutes is probable and if more than two vehicles are in the lineup.

**Exemptions:** Emergency vehicles and equipment are exempted. Idling is permitted if the ambient outside temperature is more than 30 degrees Celsius (30°C) or less than zero degrees Celsius (0°).

## Implications

- a. Community  
The Municipality of Meaford can lead by example by instituting a corporate policy that discourages idling of municipal vehicles and equipment.
- b. Environmental  
This policy supports Official Plan policies regarding air quality, specifically initiatives that reduce and/or eliminate idling times.
- c. Financial  
Less idling could represent a reduction in fuel consumption.

## Monitoring

The Director of Financial Services & Infrastructure Management shall be responsible for receiving complaints and/or concerns related to this policy.

## Authority

This policy is established pursuant to Section 224 of the Municipal Act, 2001 which describes Council's role in developing policies and programs for the Municipality, and ensuring administrative policies are in place to implement the decisions of Council.

## Contact

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## Change History

Policy Name	Effective Date	Significant Changes	By-law No.
Anti-Idling	Oct. 1, 2016	New policy	58-2016