

**The Corporation of the  
Municipality of Meaford  
Central Business Improvement Area  
Financial Statements  
For the year ended December 31, 2018**

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## Independent Auditor's Report

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### To the Members of Council, Inhabitants and Ratepayers of the Municipality of Meaford

#### Opinion

We have audited the accompanying financial statements of the Corporation of the Municipality of Meaford Central Business Improvement Area, which comprise the statement of financial position as at December 31, 2018, and the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Corporation of the Municipality of Meaford Central Business Improvement Area as at December 31, 2018, and the results of its operations, changes in net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Corporation of the Municipality of Meaford Central Business Improvement Area in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.



## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Owen Sound, Ontario  
May 27, 2019

**The Corporation of the Municipality of Meaford**  
**Central Business Improvement Area**  
**Statement of Financial Position**

<b>December 31</b>	<b>2018</b>	<b>2017</b>
<b>Financial assets</b>		
Cash	\$ 28,396	\$ 31,159
Accounts receivable	5,559	5,074
	<b>33,955</b>	<b>36,233</b>
<b>Liabilities</b>		
Accounts payable and accrued liabilities	-	7,500
<b>Net financial assets</b>	<b>33,955</b>	<b>28,733</b>
<b>Non-financial assets</b>		
Tangible capital assets (Note 2)	7,619	11,258
<b>Accumulated surplus (Note 3)</b>	<b>\$ 41,574</b>	<b>\$ 39,991</b>

The accompanying notes are an integral part of these financial statements.

**The Corporation of the Municipality of Meaford**  
**Central Business Improvement Area**  
**Statement of Operations and Accumulated Surplus**

<b>For the year ended December 31</b>	2018	2018	2017
	Budget (Note 4)	Actual	Actual
<b>Revenue</b>			
Government transfers			
Municipality of Meaford	\$ 26,250	\$ 26,239	\$ 28,156
<b>Expenses</b>			
Advertising and promotion	-	5,175	5,675
Amortization	-	3,639	3,639
Association expense	-	9,505	9,840
Materials and supplies	24,535	6,337	10,184
	24,535	24,656	29,338
<b>Annual surplus (deficit) (Note 4)</b>	1,715	1,583	(1,182)
<b>Accumulated surplus, beginning of the year</b>	39,991	39,991	41,173
<b>Accumulated surplus, end of the year</b>	\$ 41,706	\$ 41,574	\$ 39,991

The accompanying notes are an integral part of these financial statements.

**The Corporation of the Municipality of Meaford**  
**Central Business Improvement Area**  
**Statement of Changes in Net Financial Assets**

<b>For the year ended December 31</b>	2018 Budget (Note 4)	<b>2018</b> Actual	2017 Actual
<b>Annual surplus (deficit) (Page 5)</b>	\$ 1,715	<b>\$ 1,583</b>	\$ (1,182)
Acquisition of tangible capital assets	(1,715)	-	(8,784)
Amortization of tangible capital assets	-	<b>3,639</b>	3,639
	<b>(1,715)</b>	<b>3,639</b>	<b>(5,145)</b>
<b>Increase (decrease) in net financial assets</b>	-	<b>5,222</b>	(6,327)
<b>Net financial assets, beginning of the year</b>	28,733	<b>28,733</b>	35,060
<b>Net financial assets, end of the year</b>	\$ 28,733	<b>\$ 33,955</b>	\$ 28,733

The accompanying notes are an integral part of these financial statements.

**The Corporation of the Municipality of Meaford**  
**Central Business Improvement Area**  
**Statement of Cash Flows**

<b>For the year ended December 31</b>	<b>2018</b>	<b>2017</b>
<b>Cash provided by (used in)</b>		
<b>Operating activities</b>		
Annual surplus (deficit) (Page 5)	\$ 1,583	\$ (1,182)
Items not involving cash		
Amortization	<u>3,639</u>	3,639
	5,222	2,457
Changes in non-cash working capital balances		
Accounts receivable	(485)	(2,229)
Accounts payable	<u>(7,500)</u>	7,475
	(2,763)	7,703
<b>Capital transaction</b>		
Cash used to acquire capital assets	<u>-</u>	(8,784)
<b>Net change in cash</b>	<b>(2,763)</b>	<b>(1,081)</b>
<b>Cash, beginning of the year</b>	<u><b>31,159</b></u>	<u><b>32,240</b></u>
<b>Cash, end of the year</b>	<b>\$ 28,396</b>	<b>\$ 31,159</b>

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**The Corporation of the Municipality of Meaford  
Central Business Improvement Area  
Notes to the Financial Statements**

**December 31, 2018**

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**1. Summary of Significant Accounting Policies**

<b>Management Responsibility</b>	The management of The Corporation of the Municipality of Meaford Central Business Improvement Area has prepared and is responsible for the integrity, objectivity and accuracy of the financial information presented in these financial statements. The Board of Management reviews and approves the financial statements.
<b>Basis of Accounting</b>	<p>The financial statements of the Corporation of the Municipality of Meaford Central Business Improvement Area have been prepared by management in accordance with Canadian public sector accounting standards as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada, as prescribed by the Ministry of Municipal Affairs and Housing.</p> <p>Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.</p>
<b>Use of Estimates</b>	The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Estimates are used when accounting for items such as accrued liabilities and useful lives of capital assets. By their nature, these estimates are subject to measurement uncertainty and actual results could differ from management's best estimates as additional information becomes available in the future.
<b>Basis of Consolidation</b>	The Central Business Improvement Area has been consolidated with the financial statements of the Municipality of Meaford.

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**The Corporation of the Municipality of Meaford  
Central Business Improvement Area  
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**December 31, 2018**

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**1. Summary of Significant Accounting Policies - (continued)**

**Tangible Capital Assets**

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Amortization is provided over the estimated useful life of the assets, using the straight-line method. The useful life of the asset is based on estimates made by Council. The following rates are used:

Decorations	5 years
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Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

**Revenue Recognition**

Government transfers are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

**The Corporation of the Municipality of Meaford  
Central Business Improvement Area  
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**December 31, 2018**

**2. Tangible Capital Assets**

	<u>2018</u>	<u>2017</u>
	<u>Decorations</u>	<u>Decorations</u>
Cost, beginning of the year	\$ 38,054	\$ 29,270
Additions	-	8,784
Cost, end of the year	<u>38,054</u>	<u>38,054</u>
Accumulated amortization, beginning of the year	26,796	23,157
Amortization	<u>3,639</u>	3,639
Accumulated amortization, end of the year	<u>30,435</u>	<u>26,796</u>
Net carrying amount, end of the year	<u>\$ 7,619</u>	<u>\$ 11,258</u>

**3. Accumulated Surplus**

The organization segregates its accumulated surplus in the following categories:

	<u>2018</u>	<u>2017</u>
Invested in capital assets	\$ 7,619	\$ 11,258
Surplus (Note 4)	<u>33,955</u>	<u>28,733</u>
Accumulated surplus	<u>\$ 41,574</u>	<u>\$ 39,991</u>

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**The Corporation of the Municipality of Meaford**  
**Central Business Improvement Area**  
**Notes to the Financial Statements**

**December 31, 2018**

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**4. Budgets**

Under Canadian public sector accounting principles, budget amounts are to be reported on the statement of operations and accumulated surplus and changes in net financial assets for comparative purposes. The 2018 budget amounts for the Central Business Improvement Area approved by the Board have been reclassified to conform to the presentation of the consolidated statements of operations and accumulated surplus and changes in financial assets. The following is a reconciliation of the budget approved by the Board.

	2018 Budget	2018 Actual	2017 Actual
Annual surplus (Page 5)	\$ 1,715	\$ 1,583	\$ (1,182)
Capital acquisitions	(1,715)	-	(8,784)
Amortization	-	3,639	3,639
	-	5,222	(6,327)
Prior year surplus carried forward	33,955	28,733	35,060
Surplus (Note 3)	\$ 33,955	\$ 33,955	\$ 28,733

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