

The Corporation of the
Municipality of Meaford
Central Business Improvement Area
Financial Statements
For the year ended December 31, 2020

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Contents

The Corporation of the Municipality of Meaford Central Business Improvement Area

Independent Auditor's Report	2 - 3
Statement of Financial Position	4
Statement of Operations and Accumulated Surplus	5
Statement of Changes in Net Financial Assets	6
Statement of Cash Flows	7
Notes to the Financial Statements	8 - 11



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Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers
of the Corporation of the Municipality of Meaford

Opinion

We have audited the accompanying financial statements of the the Corporation of the Municipality of Meaford Central Business Improvement Area, which comprise the statement of financial position as at December 31, 2020, and the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the the Corporation of the Municipality of Meaford Central Business Improvement Area as at December 31, 2020, and the results of its operations, changes in net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the the Corporation of the Municipality of Meaford Central Business Improvement Area in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Owen Sound, Ontario
June 18, 2021

The Corporation of the Municipality of Meaford
Central Business Improvement Area
Statement of Financial Position

December 31	2020	2019
Financial assets		
Cash	\$ 51,944	\$ 38,578
Accounts receivable	426	1,037
	<u>52,370</u>	<u>39,615</u>
Liabilities		
Accounts payable and accrued liabilities	<u>3,000</u>	<u>284</u>
Net financial assets	<u>49,370</u>	<u>39,331</u>
Non-financial assets		
Prepaid expenses	611	-
Tangible capital assets (Note 2)	341	3,980
	<u>952</u>	<u>3,980</u>
Accumulated surplus (Note 3)	<u>\$ 50,322</u>	<u>\$ 43,311</u>

The accompanying notes are an integral part of these financial statements.

The Corporation of the Municipality of Meaford
Central Business Improvement Area
Statement of Operations and Accumulated Surplus

For the year ended December 31	2020 Budget (Note 4)	2020 Actual	2019 Actual
Revenue			
Government transfers			
Municipality of Meaford	\$ 26,250	\$ 25,938	\$ 26,193
Other	-	-	7,500
	<u>26,250</u>	<u>25,938</u>	<u>33,693</u>
Expenses			
Advertising and promotion	10,000	6,200	9,375
Amortization	-	3,639	3,639
Association expense	5,400	6,564	6,289
Office	-	1,220	-
Special events	15,850	1,304	12,653
	<u>31,250</u>	<u>18,927</u>	<u>31,956</u>
Annual surplus (deficit) (Note 4)	(5,000)	7,011	1,737
Accumulated surplus, beginning of the year	<u>43,311</u>	<u>43,311</u>	<u>41,574</u>
Accumulated surplus, end of the year	<u>\$ 38,311</u>	<u>\$ 50,322</u>	<u>\$ 43,311</u>

The accompanying notes are an integral part of these financial statements.

The Corporation of the Municipality of Meaford
Central Business Improvement Area
Statement of Changes in Net Financial Assets

For the year ended December 31	2020 Budget (Note 4)	2020 Actual	2019 Actual
Annual surplus (deficit) (Page 5)	\$ (5,000)	\$ 7,011	\$ 1,737
Amortization of tangible capital assets	-	3,639	3,639
Payment of prepaid expenses	-	(611)	-
Increase (decrease) in net financial assets	(5,000)	10,039	5,376
Net financial assets, beginning of the year	39,331	39,331	33,955
Net financial assets, end of the year	\$ 34,331	\$ 49,370	\$ 39,331

The Corporation of the Municipality of Meaford
Central Business Improvement Area
Statement of Cash Flows

For the year ended December 31	2020	2019
Cash provided by (used in)		
Operating activities		
Annual surplus (deficit) (Page 5)	\$ 7,011	\$ 1,737
Items not involving cash		
Amortization	3,639	3,639
	10,650	5,376
Changes in non-cash working capital balances		
Accounts receivable	611	4,522
Accounts payable	2,716	284
Prepaid expenses	(611)	-
Net change in cash	13,366	10,182
Cash, beginning of the year	38,578	28,396
Cash, end of the year	\$ 51,944	\$ 38,578

The Corporation of the Municipality of Meaford
Central Business Improvement Area
Notes to the Financial Statements

December 31, 2020

1. Summary of Significant Accounting Policies

Management Responsibility	The management of the Corporation of the Municipality of Meaford Central Business Improvement Area is responsible for the integrity, objectivity and accuracy of the financial information presented in these financial statements. The Board of Management reviews and approves the financial statements.
Basis of Accounting	<p>The financial statements of the Corporation of the Municipality of Meaford Central Business Improvement Area have been prepared by management in accordance with Canadian public sector accounting standards as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada, as prescribed by the Ministry of Municipal Affairs and Housing.</p> <p>Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.</p>
Use of Estimates	The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Estimates are used when accounting for items such as accrued liabilities and useful lives of capital assets. By their nature, these estimates are subject to measurement uncertainty and actual results could differ from management's best estimates as additional information becomes available in the future.
Basis of Consolidation	The Central Business Improvement Area has been consolidated with the financial statements of the Municipality of Meaford.

The Corporation of the Municipality of Meaford
Central Business Improvement Area
Notes to the Financial Statements

December 31, 2020

1. Summary of Significant Accounting Policies - (continued)

Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Amortization is provided over the estimated useful life of the assets, using the straight-line method. The useful life of the asset is based on estimates made by Council. The following rates are used:

Decorations 5 years

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Revenue Recognition

Revenues are recognized as follows:

Government transfers are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Other revenues are recorded upon sale of goods or provision of service when collection is reasonably assured.

The Corporation of the Municipality of Meaford
Central Business Improvement Area
Notes to the Financial Statements

December 31, 2020

2. Tangible Capital Assets

	2020 Decorations	2019 Decorations
Cost, beginning of the year	\$ 38,054	\$ 38,054
Additions	-	-
Cost, end of the year	38,054	38,054
Accumulated amortization, beginning of the year	34,074	30,435
Amortization	3,639	3,639
Accumulated amortization, end of the year	37,713	34,074
Net carrying amount, end of the year	\$ 341	\$ 3,980

3. Accumulated Surplus

The organization segregates its accumulated surplus in the following categories:

	2020	2019
Invested in capital assets	\$ 341	\$ 3,980
Surplus (Note 4)	49,981	39,331
Accumulated surplus	\$ 50,322	\$ 43,311

The Corporation of the Municipality of Meaford
Central Business Improvement Area
Notes to the Financial Statements

December 31, 2020

4. Budgets

Under Canadian public sector accounting principles, budget amounts are to be reported on the statement of operations and changes in net financial assets for comparative purposes. The 2020 budget amounts for the Central Business Improvement Area approved by the Board have been reclassified to conform to the presentation of the consolidated statements of operations and accumulated surplus and changes in financial assets. The following is a reconciliation of the budget approved by the Board.

	2020	2020	2019
	Budget	Actual	Actual
Annual surplus (Page 5)	\$ (5,000)	\$ 7,011	\$ 1,737
Amortization	-	3,639	3,639
	(5,000)	10,650	5,376
Prior year surplus carried forward	39,331	39,331	33,955
Surplus (Note 3)	\$ 34,331	\$ 49,981	\$ 39,331

5. Impacts of COVID-19

As the impacts of COVID-19 continue, there could be further impact on the Business Improvement Area, suppliers and other third party business associates that could impact the timing and amounts realized on the Business Improvement Area's assets and future ability to deliver services and projects. At this time, the full potential impact of COVID-19 on the Business Improvement Area is not known. Given the dynamic nature of these circumstances and the duration of disruption, the related financial impact cannot be reasonably estimated at this time.
