



## Covering Memo – Fees & Charges By-Law

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**Date:** Monday, January 27, 2025

**From:** Valerie Manning, Treasurer / Director of Finance Services

**Roll Nº** N/a

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### Subject

By-law 2025-02 is a by-law that approves the fees and charges for the 2025 fiscal year.

### Reason for Tabling

Each year, staff examines current fees and charges from all divisions in preparation for the annual operating user pay and tax supported budgets. Commonly referred to as user fees, these funds provide alternative sources of revenue in the operation of municipal facilities, programs and services.

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

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### **Being a by-law to establish Fees & Charges for municipal services, programs and facilities for the year 2025**

**Whereas**, Section 391(1) of the Municipal Act, S.O. 2001, c.25, as amended, authorizes municipalities to impose fees or charges for services or activities provided or done by or on behalf of it; and

**Whereas**, Section 391 of the Municipal Act, S.O. 2001, c.25, as amended, empowers municipalities to enact by-laws to impose water and wastewater rates upon owners or occupants of lands who use water; and

**Whereas**, By-law Number 134-2006 was passed February 19, 2007, to enact rules and regulations for water meters and check valves, and to set water and wastewater rates in the Municipality of Meaford; and

**Whereas**, Council of the Corporation of the Municipality of Meaford deems it expedient to establish fees and charges for the Municipality;

### **The Council of the Corporation of the Municipality of Meaford enacts as follows:**

1. That the fees and charges listed in Schedules "A", "B", "C", "D", "E", "F", "G", "H", "I", "J", "K", "L", "M", "N", "O", "P", "Q", and "R", attached hereto and forming part of this by-law, are hereby adopted.
2. That fees and charges are subject to HST where applicable and where not included in the price.
3. That authority to set fees and charges for consumable items valued under \$100.00 and for recreational and cultural programming is hereby delegated to the CAO or their designate.
4. That the fees for consumable items and recreational and cultural programming shall be set on a cost-recovery basis, including any associated facility cost.
5. That authority to set fees and charges for advertising in municipal publications and at municipal facilities is hereby delegated to the CAO or their designate.

6. That the fees for advertising in municipal publications and at municipal facilities shall be market-based.
7. That By-law 2024-02 is hereby repealed.
8. That this by-law shall come into force and take effect on January 27, 2025.

**Read a first, second and third time and finally passed this 27th day of January, 2025.**

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**Ross Kentner, Mayor**

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**Alexandra Croce, Acting Clerk**

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule A – Environmental Services

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#### Water Rates

	<b>2025</b>
<b>Residential</b>	
Service Charge	\$64.58/month
Consumption Rate	
Leith Area **	\$5.89/m <sup>3</sup>
All Other Areas	\$3.15/m <sup>3</sup>
<b>Commercial</b>	
Service Charge (per month)	\$64.58/month
Consumption Rate	\$3.15/m <sup>3</sup>
Bulk Water	\$4.56/m <sup>3</sup>
Infrastructure Renewal Fee – Water	\$58.13/month
Reduced Infrastructure Renewal Fee – Water	\$29.06/month

\*\* Leith Area Consumption Rate will match the approved City of Owen Sound consumption rate and is subject to change without notice.

## Sewer Rates

	<b>2025</b>
<b>Residential</b>	
Service Charge	\$54.98/month
Consumption Rate	\$2.97/m <sup>3</sup>
Infrastructure Renewal Fee – Wastewater	\$49.49/month
Reduced Infrastructure Renewal Fee – Wastewater	\$24.74/month
<b>Commercial</b>	
Service Charge (per month)	\$54.98/month
Consumption Rate	\$4.24/m <sup>3</sup>
Portable Toilet Waste – 50% of Septage	\$16.05/m <sup>3</sup>
Bulk Wastewater (Holding Tanks)	\$9.63/m <sup>3</sup>
Landfill Leachate Dilute < 600 BOD (mg/L) – 30% of Septage	\$9.63/m <sup>3</sup>
Landfill Leachate Dilute > 600 BOD (mg/L) – 50% of Septage	\$16.05/m <sup>3</sup>
Septage	\$32.10/m <sup>3</sup>

## Water Meters

	<b>2025</b>
5/8 x 3/4 Residential Meter (RF Radio Read)	\$475.00
1 inch X 3/4 inch Backflow Preventer	\$100.00
1 inch Commercial Meter	\$750.00
2 inch Commercial Meter	\$4,000.00

## System Fees

	2025
Watermain Tapping Fee**	\$1,000.00
Sewer Camera Inspection	\$170.00
Labour Charge	\$114.00/hour/ person
Shut-off Service (Business Hours)	\$175.00
Shut-off Service (After Hours)	\$200.00
Reconnection (Business Hours)	\$175.00
Reconnection (After Hours)	\$200.00

\*\* Fee includes labour, and parts for a 1" service install in ROW. Full cost recovery for anything greater than 1".

## Capital Recovery Fees

	2025
<b>Infrastructure Renewal/Upgrade</b>	
Infrastructure Installation Security Deposit **	\$8,500.00

\*\* Full cost recovery for Capital Construction of service installations will be paid by owner. Full cost includes restoration and all other costs incurred to install services. Security balance returned upon completion of work and approval by the Municipality.

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule B – Waste Management

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#### **Waste Collection**

	<b>2025</b>
Garbage Bag Tags	\$4.00

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule C – Planning Services

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#### Planning Application

	<b>2025</b>
Official Plan Amendment – Major/Secondary Plan	\$37,080.00
Official Plan amendment – Minor	\$17,880.00
Zoning By-law amendment – Major	\$23,170.00
Zoning By-law amendment – Minor	\$8,440.00
Zoning By-law amendment – Temporary Use	\$4,390.00
Zoning By-law amendment - Other	
Remove Holding Symbol (H1) (including related site plan agreement & legal fees for agreement registration)	\$1,800.00
Remove Holding Symbol – all other (H2-H8)	\$1,630.00
Temporary Use Extension	\$1,160.00
Part Lot Control By-law	\$5,262.00
Deeming By-law	\$1,400.00
Master Development Agreement	\$15,740.00
Subdivision/Development Agreement	\$7,870.00
Pre-Service Agreement	\$5,000.00
Miscellaneous Legal Consultation, Reviews, Planning Consultation on proposals, Title Registration, Agreements	\$130/hour



Telecommunications Towers Consultation	\$2,800.00 + external fee
Subdivision Review Fee (Major) - Max 2 Submission Reviews	\$7,185.00
Subdivision Review Fee (Minor) - Max 2 Submission Reviews	\$4,070.00
Site Plan Application and Development Review – Major (Max 2 Submission Reviews)	\$21,490.00
Site Plan Application and Development Review – Additional Submission Review	\$4,540.00
Site Plan Application and Development Review – Minor (Max 2 Submission Reviews)	\$12,540.00
Site Plan Agreement –Major	\$8,060.00
Site Plan Agreement – Minor	\$5,520.00
Other Minor Agreements (Including Consent, Encroachment Agreement)	\$2,530.00
Committee of Adjustment	
Consent to Severance	\$5,790.00
Severance Deed Stamp	\$930.00
Consent – Change of Condition	\$1,600.00
Minor Variance	\$2,800.00
Validation of Title	\$1,730.00
Application Resubmittal and Process Reinstatement	\$180.00
Draft Plan Approval Extension	\$1,630.00
Draft Plan Clearance Letter	\$470.00
Major Planning Opinion Letter	\$2,060.00
Minor Planning Opinion Letter	\$1,130.00
NEC Comment Letter	\$400.00

Preconsultation – Site Plan, Subdivision, Official Plan Amendment, Zoning Amendment	\$3,010.00
Supplementary Planning Act Circulation	\$95.00/Hour
OLT Attendance	\$1,680.00 /day for the first day \$1,330.00/day for additional days
Minimum Distance Separation 1 (MDS 1) Review (Not Related To A Building Permit Application)	\$470.00

Notes on Planning Services Fees:

- A) All fees for services, products, and application review that are required to be completed by third parties external to the Corporation of the Municipality of Meaford and are required to complete the work associated with an application and/or review must be paid by the Applicant. This includes Engineering, Legal and other consultant services, such as peer reviews.
- B) The Director of Development Services, or their designate, has discretion over the final determination of application size for fee calculation based on any of the following:
  - a. site characteristics related to built form features, topography, or environmental features;
  - b. Proposed development includes site remediation of contaminated soils,
  - c. characteristics of proposed developments in terms of urban infill, adaptive reuse, or new development;
  - d. characteristics of public infrastructure design and complexity;
  - e. necessity for coordination with outside or governmental agencies;
  - f. projects on properties with shoreline;
  - g. contains facilities and/or infrastructure for power generation or distribution

- C) The Director of Development Services, or their designate, has discretion to waive fees and/or portions of fees, and / or refund portions of fees when any of the following are present in a proposal:
- a. Proposed development includes site remediation of contaminated soils;
  - b. Proposed development includes site naturalization of riparian habitat, forested areas, habitat attributed to a specific at risk or endangered species, or wetlands that is not part of a remediation plan or otherwise required as a condition of approval;
  - c. Proposal includes urban infill development, adaptive reuse of existing buildings;
  - d. Proposed development includes rehabilitation and / or restoration of a historic building as defined in a heritage preservation plan acceptable to the Municipality;
  - e. Proposed development has a majority of residential units that are purpose-built rental units;
  - f. Proposed development contains affordable housing units as defined by the Canadian Mortgage and Housing Corporation and includes measures that restrict the costs of the units that are deemed acceptable to the Municipality;
  - g. Proposed development contains affordable and / or attainable housing units as defined by the Ministry of Municipal Affairs and Housing and includes measures that restrict the costs of the units that are deemed acceptable to the Municipality;
  - h. An application is withdrawn by the applicant prior to the conclusion of the approvals process (decision), based on the work completed to-date.
- D) Application resubmittal and process reinstatement fee is:
- a. Applicable to Official Plan Amendments, Zoning By-law Amendments, Site Plan Control Applications that have previously been withdrawn by the applicant; and,
  - b. Applicable to applications withdrawal no more than 18 months prior to resubmittal request and withdrawal of initial application was made prior to:
    - i. Lapsing of Planning Act deadlines specific to the type of application and/or,
    - ii. Public filing of Council reports for final consideration / decision of application and/or,
    - iii. Final decision made by the Municipality of Meaford through delegated authority.

- E) The following criteria will be used to determine the size of an application for the purposes of identifying the appropriate fee. The criteria may be amended from time to time to refine the applicability and charging of fees to better align with application characteristics and provision of planning services.

An application with one or more of the following characteristics will be charged fees at the **Major Scale** project rate (applicable to Official Plan Amendments, Zoning By-law Amendments, Site Plan, Subdivision, Pre-consultation):

- For Site Plan, Subdivision, Pre-consultation:
  - 160 or more residential units
  - 4,500 square meters or more of non-residential gross floor area
  - Mix of residential and non-residential uses with a gross floor area over 8,000 square metres
- Official Plan Amendment for sites located in the Meaford Heritage Conservation District
- Zoning By-law Amendments, Site Plan, Subdivision, Pre-consultation for sites located in the Meaford Heritage Conservation District with:
  - 80 or more residential units; or;
  - A mix of residential and non-residential uses with 7,000 square metres or more of gross floor area
- Requires service extensions across neighbouring properties and for a length over 200 metres
- Is identified as either of the following in the Official Plan of the Municipality of Meaford:
  - Located in a Special Policy Area
  - Located in a Secondary Plan Area
- Includes the development of a public park
- Zoning Amendment that involves any one of the following:
  - Reducing density limit
  - Includes lands with Official Plan designations
    - Institutional
    - Shoreline

An application with one or more of the following characteristics will be charged fees at the **Minor Scale** project rate (applicable to Official Plan Amendments, Zoning By-law Amendments, Site Plan, Subdivision, Pre-consultation):

- Less than 159 residential units

- Less than 4,499 square meters of non-residential gross floor area
- Zoning By-law Amendments, Site Plan, Subdivision, Pre-consultation for sites located in the Meaford Heritage Conservation District with:
  - 79 or Less residential units; or;
  - A mix of uses with less than 6,999 square metres of gross floor area
- Zoning Amendment that involves:
  - Changing the list of permitted uses
  - Temporary use

F) Subdivision/Development Agreement fees apply for Minor or Major Scale Subdivision application unless a Site Plan Agreement is required.

## Deposits

	<b>2025</b>
Official Plan amendment- Major/Mid-Scale	\$10,000.00
Official Plan amendment – Minor	\$5,000.00
Subdivision/Development Agreement	\$5,000.00
Pre-Development Agreement	\$2,500.00
Pre-Service Agreement	\$2,500.00
Major Agreement Modification	50% of initial fee + security deposit
Site Plan Agreement –Major	\$5,000.00
Sit Plan Agreement – Minor	\$1,000.00
Site Plan Agreement Amendment – Major	\$1,000.00
Engineering Review Deposit – Major/Mid-scale	\$10,000.00
Engineering Review Deposit – Minor	\$5,000.00

Note: The Engineering Review Deposit is payable at the time of application for an Official Plan Amendment, Zoning By-law Amendment, Site Plan Approval or Preconsultation. Where projects require significant engineering review, additional payments may be required to ensure adequate funds are

available for payment of expenses incurred. The balance on-hand will be debited for payment of review-related invoices as they are received by the Municipality, with a top-up payment generally being required when the deposit balance falls below \$1,000.

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule D – Building Services

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#### Residential Occupancies

	<b>2025</b>
New Construction – Detached Dwelling, Attached Dwelling, Multi-Unit Buildings (including basement)	\$1.60/ft <sup>2</sup> (\$1,500.00 Minimum)
Residential Additions (including basement)	\$1.60/ft <sup>2</sup> (\$300.00 Minimum)
Renovations, Alterations and Repairs to existing buildings	\$1.15/ft <sup>2</sup> (\$250.00 minimum)
Residential buildings moved within or into the Municipality	\$200.00 plus permit fee
Decks, Porches, etc (non-enclosed), Pergola	\$210.00
All Wood Burning Systems/Chimneys	\$210.00
Swimming Pool/Enclosure (above ground or in-ground for residential use only) Does not include any decking or pool equipment housing	\$210.00
Accessory to residential buildings including attached garage and built-in garage including carports	\$0.62/ft <sup>2</sup> (\$250.00 Minimum)
Balcony guard replacement, balcony repairs, canopies, parking garage repairs, portable classrooms, repairs, underpinning and other construction not set out herein	\$11.05/\$1,000.00 Value (\$210.00 minimum)

# Institutional, Industrial, Commercial and Farming

	<b>2025</b>
Institutional building – new or addition	\$1.80/ft <sup>2</sup> (\$1,236.00 minimum)
Institutional building – renovation	\$4.40/\$1,000 value (\$1,030.00 minimum)
Commercial – shell buildings	\$0.80/ft <sup>2</sup> (\$1,135.00 minimum)
Commercial – finished buildings	\$1.40/ft <sup>2</sup> (\$1,135.00 minimum)
Commercial – renovation  renovation fee for minor construction (e.g. grab bar installation? For Commercial/Industrial Applications)	\$12.00/\$1,000 value (\$515.00 minimum)  \$12.00/\$1,000 value (\$200.00 maximum) on construction valued less than \$5,000.00 dollars
Industrial – heavy & specialized buildings, warehouses, underground parking garages, industrial buildings, mezzanines, lightly serviced storage buildings	\$0.90/ft <sup>2</sup> (\$1,236.00 minimum)
Industrial – addition/renovation	\$4.65/\$1,000 Value (\$515.00 minimum)
Farm – new farm buildings or additions	\$0.45/ft <sup>2</sup> (\$210.00 minimum)



Feed tanks, grain bins and tower/horizontal type silos	\$210.00
Manure storage	\$735.00

## Plumbing

	<b>2025</b>
New dwellings only	\$80/floor (including basement)
Alteration to existing plumbing or new plumbing to accessory building or new plumbing for Commercial-Industrial	\$80 plus \$10.35/fixture
Site Servicing when not associated with the construction of a new home.	\$5.80/\$1,030 construction cost

## Septic Systems

	<b>2025</b>
New or Replacement – Class 2, 3, 4 or 5 System	\$815.00
Building Alteration / Change of Use Appraisal	\$415.00
Class 4 or 5 Tank Replacement / Pump Chamber/Treatment Unit	\$415.00
Septic Bed Replacement	\$625.00
Commenting Fee – Planning Application	\$210.00
Demolition / Decommission Permit	\$210.00
Permit Revision (prior to inspections)	\$105.00
Permit Renewal / 12 month extension	\$210.00

## Public Pools and Spas

	<b>2025</b>
Public Pool or Public Spa as an accessory structure to a residential building	\$670.00

Public Pool as a principal use	\$1,290.00
Public Spa as a principal use	\$670.00

### Other Permits, Fees and Charges

	<b>2025</b>
Demolition – buildings within the scope of 1.2.2.3 Div. C of the Ontario Building Code	\$645.00
All other demolitions	\$210.00
Change of Use – no construction	\$300.00
Temporary Permit – not exceeding 14 days	\$85.00
Temporary Permit – exceeding 14 days and not exceeding 365 days	\$410.00
Conditional Permit	Permit fee plus 10% (minimum \$500.00)
Permit revision – major	\$145.00 per hour (minimum \$300.00)
Permit revision – minor	\$250.00
Permit renewal / transfer	\$210.00
Renewable Energy Structure (not subject to an REA approval)	\$210.00
Renewable Energy Structure (subject to an REA approval)	\$35.00/\$1,000 value (\$515.00 minimum)
Property Reports	\$160.00
Septic Information	\$51.50 or (minimum per hr rate of

	\$145.00)
New Water or Sewer Service Inspection Fee	\$225.00
Civic Addressing – signage required	\$160.00
Civic Addressing – sign replacement	\$97.00
Civic Addressing – no signage requirement, property not numbered	\$32.00
Re-inspection fee	\$300.00 plus mileage rate or actual costs of \$145.00 per hour
Towers	\$645.00
Tarp Type Structures (no livestock)	\$0.17/ft <sup>2</sup> (\$250.00 minimum)
Reactivate dormant permit (over 12 months)	\$210.00
Retaining Wall as Defined in the OBC	\$11/meter or minimum building permit fee, whichever is greater (\$250.00 minimum)
Minimum Distance Separation (MDS) 1 Review	\$310.00
Minimum Distance Separation (MDS) 2 Review	\$310.00
Property Search	\$160.00
Lot Grading	\$1,545.00 + additional

	review fees where required
Construction without a permit	50% of building permit fee added to normal permit fee. (\$750.00 minimum) (maximum \$5,000.00) 6

Notes:

1. \$1,200.00 (or full permit value) down payment required at time of application (non-refundable if permit is withdrawn by applicant).
2. \$1,200.00 Pre-Occupancy deposit for all new home construction (non-refundable if building is occupied prior to the Occupancy being granted by the Municipality of Meaford’s Building department) and refunded after obtaining a final inspection.
3. A \$50.00 credit shall be applied to a new sewage permit application where a building alteration appraisal has required a new altered sewage system to be installed.
4. Sewage Permit refunds:
  - a. A minimum \$350.00 shall be retained for any application that is withdrawn.
  - b. An additional \$145.00 shall be retained if a site visit was conducted.
  - c. No fee is refunded once permit is issued.
5. Grading deposit as per By-law 58-2010.
6. Where work or construction has commenced prior to the issuance of a building permit, an administrative surcharge for the unlawful work equal to 50% of the required permit fee shall be paid in addition to the permit fee with a minimum surcharge of \$750.00 and a maximum surcharge of \$5,000.00.
7. After 18 months, a fee of \$50.00 dollars will be subtracted from deposits for every calendar month that the permit is inactive or remains open.
8. AGCO or other license report signed off. Min \$250.00 or hourly rate of \$145.00.

9. Alternative Solutions Application Fee min \$250.00 or hourly rate of \$145.00 whichever is greater.
10. Holding Tank Agreement Fee (up to 1 year) \$500.00 extensions to holding tank agreement are \$500.00 per year.
11. Revision to Drawings during plan resubmission fee min 1 hour at \$145.00 per hour for actual time to complete review.
12. Building Code Act Order removal fee, Demolition Agreement fee, Conditional Agreement fee, Model Home Agreement fee to be actual costs based on \$145.00 per hour. Minimum one hour.

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule E – Financial & Administrative Services

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#### Tax Services

	<b>2025</b>
Tax Certificates	\$75.00
Reprinted Tax Bill (current and four years prior)	\$5.00
Tax History Information, including receipts (current and 5 years prior if available)	\$50.00/hour (\$100.00 minimum)

#### Administrative and Financial Services

	<b>2025</b>
Photocopies – one sided per sheet	\$0.35
Photocopies – two sided per sheet	\$0.50
Document Commissioning	\$20.00
Returned Cheque Charges	\$45.00
Interest on all accounts and charges (except tax, water and sewer)	2%/month
Electronic Funds Transfer Fee **	\$20.00
Property Purchase Request	\$5,180.00
Commercial Patio Fixed Fee New Application Administrative Review	\$200.00
Commercial Patio Monthly Lease Rate	\$4.50/Square Metre
Sign On Municipal Property	\$2,000.00/Year
Memorial Bench	\$1,500.00
Legal Fee Cost Recovery Deposit	\$10,000.00
Legal File Fee	\$1,000.00

\*\* Fee waived for first incorrect payment requiring transfer.

## Water & Sewer Billing

	<b>2025</b>
Interest (charged where payment is not made by the due date)	1.25%/month
Returned Cheque Charges	\$45.00
Ownership Change Admin Charge	\$30.00
Arrears Certificate	\$50.00



# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule F – Transportation Services

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#### Permits

	<b>2025</b>
Permit Administration / Inspection Fee (Non-refundable)	\$225.00
Entrance Permit Deposit (Refunded upon municipal inspection and approval)	\$1,000.00
Entrance Permit Extensions and Revisions	\$61.20
Road Damage Deposit Rural (Refunded upon municipal inspection and approval)	\$1,000.00
Road Damage Deposit Urban (Refunded upon municipal inspection and approval)	\$2,500.00
Grading Permit Application – Fill & Alteration Inspection Fee (Non-refundable)	\$225.00
Grading Permit – First Lot	\$1,500.00
Grading Permit – Second Lot	\$750.00
Grading Permit – Subsequent Lot(s)	\$500.00
Tile Drainage Inspection - Inspection Fee (Non-refundable)	\$225.00
Oversized Load Permit Inspection - Inspection Fee (Non-refundable)	\$225.00
Oversized Load Permit Deposit	\$1,000.00/per

(refunded upon final inspection)	vehicle
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## Trucks & Equipment

	<b>2025</b>
Single and Tandem Axle Truck	\$120.00/hour
Motor Grader	\$175.00/hour
Rubber Tired Tractor Loader/ Backhoe	\$110.00/hour
Front End Loader	\$155.00/hour
Radial Boom Derrick (Bucket Truck) (includes 2 operators)	\$173.40/hour
Woodchipper	\$85.00/hour
Pickup truck / One Ton	\$61.20/hour
Sidewalk Utility Tractor (Trackless)	\$120.00/hour
Street Sweeper	\$150.00/hour
Rubber Tired Excavator	\$175.00/hour
Tractor with Attachments	\$200.00/hour
Mini Excavator	\$95.00/hour

Note: All Truck & Equipment fees include an operator and have a minimum one-hour charge, plus additional charges in ½ hour increments.

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule G – Public Transit

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#### Specialized Transit

	<b>2025</b>
Single Ride (within Municipality)	\$2.00
Single Ride (outside Municipality) **	\$8.00

\*\* Specialized Transit services outside of the Municipality of Meaford are limited to the City of Owen Sound, Town of the Blue Mountains and Town of Collingwood for medical appointments only.

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule H – Fire Services

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#### Fire Services

	<b>2025</b>
Request for property information (file search)	\$125.00
General Fire Inspection (i.e. structural demolition/burn)	\$100.00
Inspection, up to 5,000 sq. ft.	\$100.00
Inspection, 5,000 to 10,000 sq. ft.	\$100.00
Inspection, over 10,000 sq. ft.	\$200.00
Additional fee per call back	\$200.00
Special Occasion Permit/AGCO Inspections	\$125.00
Fire Department Response – Indemnification Technology®	Current MTO rate per vehicle per hour, plus personnel costs, plus any additional costs for each and every call.
Extraordinary Expenses at the discretion of the Chief Fire Official or designate	Current MTO rate per vehicle per hour, plus personnel costs, plus any additional

	costs for each and every call.
At Fault Hazardous Material spills/leaks i.e. Natural Gas (i.e. locate not requested)	Current MTO rate per vehicle per hour, plus personnel costs, plus any additional costs for each and every call.
Fireworks Inspections/approvals	\$125.00
Fire Watch criminal charges pending	MTO/rate/hr
Fire Safety Plan Review	\$100.00

**Facility Rental**

	<b>2025</b>
Fire Training Centre & Grounds (week night)	\$500.00
Fire Training Centre & Grounds (daytime)	\$1,500.00
Fire Training Centre & Grounds (weekend)	\$2,000.00
Fire Training Centre & Grounds (Grey County Fire Departments)	Free

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule I – Animal Control

#### Dog Licencing

	<b>2025</b>
Dog, not neutered or spayed (before March 31)	\$20.00
Dog, not neutered or spayed (from April 1) <sup>++</sup>	\$40.00
Dog, spayed, neutered or microchipped (before March 31)	\$15.00
Dog, spayed, neutered or microchipped (from April 1) <sup>++</sup>	\$30.00
Dog owner – Senior Citizen (over 65) – neutered or spayed	\$15.00
Dog owner – Senior Citizen (over 65) – not neutered or spayed	\$20.00
Service Dogs	Free
Boarding Establishment	\$275.00
Renewal Boarding Establishment	\$200.00
Breeding Establishment	\$275.00
Renewal breeding establishment	\$200.00
Personal Use Kennel <sup>**</sup>	\$275.00
Renewal personal use Kennel	\$200.00
Individual licence for kennel dog	\$10.00
Replacement Tag / Tag Transfer	\$10.00

<sup>\*\*</sup> New Kennel facilities opened after July 1 of calendar year are charged at half the standard rate.

<sup>++</sup> The Licence cost for new dogs obtained after July 1 or for dogs owned

by residents who moved to the Municipality after July 1 each year is the early payment rate.

## Animal Control

	2025
Mileage Rate	\$0.68 per km
Pick-up and Impoundment – Dog Wearing Tag	
During office hours, 1 <sup>st</sup> occurrence, same day pick-up within office hours	Free
During office hours, 1 <sup>st</sup> occurrence, delivered to pound, same day pick-up	\$250.00
During office hours, 1 <sup>st</sup> occurrence, delivered to pound	\$250.00 + boarding fee
During office hours, subsequent Occurrence, same day pick up within office hours	\$300.00
During office hours, subsequent Occurrence, delivered to pound, same day pick up	\$325.00
During office hours, subsequent Occurrence, delivered to pound	\$325.00 + boarding fee
Outside office hours, 1 <sup>st</sup> occurrence, delivered to pound	\$275.00 + boarding fee
Outside office hours, subsequent occurrence, delivered to pound	\$325.00 + boarding fee + mileage
Impoundment Fee Pick-up and Impoundment – Dog Not Wearing Tag	
During office hours, 1 <sup>st</sup> occurrence, same day pick-up within office hours	\$250.00
During office hours, 1 <sup>st</sup> occurrence, delivered to pound, same day pick-up	\$275.00
During office hours, 1 <sup>st</sup>	\$275.00 +



occurrence, delivered to pound	boarding fee
During office hours, subsequent occurrence, same day pick up within office hours	\$300.00
During office hours, Subsequent Occurrence, delivered to pound, same day pick up	\$325.00
During office hours, Subsequent Occurrence, delivered to pound,	\$325.00 + boarding fee
Outside office hours, 1 <sup>st</sup> occurrence,	\$275.00 + boarding fee
Outside office hours, subsequent occurrence, delivered to pound	\$325.00 + boarding fee + mileage
Boarding fee	\$45.00/night

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule J – Municipal Enforcement

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#### **Municipal Enforcement**

	<b>2025</b>
Permit application review (open air burn/signs, etc.)	\$75.00
Sign Permit – Temporary Sandwich Board signs (Signs only allowed from April 1 <sup>st</sup> to November 15 <sup>th</sup> ) (Permit to be submitted by April 1 <sup>st</sup> )	\$50.00/ application/per sign
Sign Permit – Temporary Sandwich Board signs - permit submitted after April 2 <sup>nd</sup> to Oct. 15 <sup>th</sup>	\$10.00/month
Sign Permit – temporary – special event (Charitable event – or municipal approved event on their lands no cost)	\$10.00/event/ per sign
Sign Permit – Mobile Sign	\$50.00
Sign Permit – Permanent	\$100.00
Sign Variance Request	\$200.00
Inspection requested by property owner, including attendance and report (single unit)	\$250.00
Multi-unit inspection (residential or commercial)	\$250.00 + \$12.00 per unit
Re-inspection fee following non-compliance, per inspection	\$250.00
Title Search	\$90.00
Corporate Title Search	100% of cost + \$50.00

	(staff time)
Registration to title	100% of cost + \$50.00 (staff time)
Remove registration from title	100% if cost + \$50.00 (staff time)
Property Clean-up and Officer time ++	100% of cost + \$50.00/hr
Parking Ticket Administration Fee **	\$50.00

- \*\* Administration fees are charged when a Certificate Requesting Conviction is issued.
- ++ Costs incurred by the Municipality for property clean-up or repair. Costs are charged to the property owner and include but are not limited to municipal staff time, contractors, policing, or equipment.

**Property Standards**

	<b>2025</b>
Appeal	\$250.00
Administration fee for non-compliance letter (after each inspection)	\$250.00
Administration Fee **	100% of cost + \$250.00
Registration to title – Property Standards	100% of cost + \$50.00
Remove registration from title	100% of cost + \$50.00
Property Clean-up and Officer time ++	100% of cost + \$50.00/ hr

- \*\* Administration fees are charged when attendance is necessary at property clean-up, repair or demolition following non-compliance with a Property Standards By-law Order or Notice of Violation.
- ++ Costs incurred by the Municipality for property clean-up, repair or demolition due to non-compliance with a Property Standards By-law Order. Costs are charged to the property owner and include but are

not limited to municipal staff time, contractors, policing, or equipment.

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule K – Licencing

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#### **Business Licencing**

	<b>2025</b>
Taxi Broker – Owner (new)	\$500.00
Taxi Broker – Owner (renewal)	\$125.00
Taxi Driver (new)	\$100.00
Taxi Driver (renewal)	\$75.00
Vehicle Inspection (new)	\$125.00
Vehicle Inspection (renewal)	\$100.00
Vehicle Inspection (transfer of licence)	\$50.00
Hawker and Peddler (resident)	\$275.00
Hawker and Peddler (non-resident)	\$500.00
Hawker and Peddler (short-term, up to 5 consecutive days per year)	\$300.00
Refreshment Vehicle Class A	\$500.00
Refreshment Vehicle Class A (renewal)	\$300.00
Refreshment Vehicle Class B	\$500.00
Refreshment Vehicle Class B (renewal)	\$300.00
Refreshment Vehicle Class C	\$500.00
Refreshment Vehicle Class C (renewal)	\$300.00
Refreshment Vehicle Class V	\$250.00
Refreshment Vehicle Class V (renewal)	\$150.00
Relocation fee	\$75.00

One-time, special event fee	\$50.00
Temporary Patio Extension	\$200.00

**Lottery Licencing**

	<b>2025</b>
Lottery Licence	3% of prize value

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule L – Vital Statistics

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#### **Vital Statistics**

	<b>2025</b>
Burial Permit	\$45.00
Marriage Licence	\$140.00
Civil Marriage Solemnization (office hours) ++	\$250.00
Civil Marriage Solemnization (evening / weekend) ##	\$375.00
Travel fee (outside municipality)	\$75.00
Witness Fee **	\$50.00

++ Fee includes the use of Meaford Hall Gallery, Council Chambers or Park Pavilion.

## Venue not included.

\*\* Cost per witness. Witnesses are only available during regular office hours.

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule M – Cemetery Services

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#### Interment Rights

	<b>2025</b>
Standard Plot	\$1,130.00
Child Plot	\$668.00
Cremation Plot	\$796.00
Columbarium Niche Chaple Entrance	\$1,720.00

#### Interments

	<b>2025</b>
Open/Close – standard plot	\$1,130.00
Open/Close – Double depth <sup>++</sup>	\$1,422.00
Open/Close – niche	\$334.00
Open/Close – cremation plot	\$514.00
Open/Close – child plot	\$514.00
Open/Close – weekend & statutory holiday <sup>**</sup>	\$539.00
Disinterment – standard plot	\$1,027.00
Disinterment – cremation plot	\$616.00

Note: Additional charge of \$200.00 will be applied for winter burials to cover additional costs of snow removal, frozen ground removal, and spring maintenance.

\*\* Weekend and statutory holiday open/close fees are in addition to the standard fees.

++ No new double depth burials will be sold.



## Administration

	<b>2025</b>
Replacement Deed	\$154.00
Deed Transfer	\$205.00
Administration – Cancelled Deed	\$205.00

## Markers & Foundations

	<b>2025</b>
Flat Marker (over 1,116 cm <sup>2</sup> /173in <sup>2</sup> )	\$103.00
Upright Marker (under 1.22m/4ft, height and length)	\$205.00
Upright Marker (over 1.22m/4ft, height or length)	\$400.00

Note: Price is determined by Bereavement Authority Ontario(BAO)

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule N – Meaford Hall

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#### Commercial Bookings <sup>++</sup>

	<b>2025</b>
Opera House – Rehearsal/Setup (<5 hours) **	\$1,600.00
Opera House (incl 3 technicians up to 10 hours) **	\$1,900.00
2 <sup>nd</sup> Performance Fee	\$800.00
Opera House Additional Technicians (10 hour shift) per technician	\$350.00
Opera House Audio &/or Video Recording (Professional)	\$750.00
Opera House Audio &/or Video Recording (archival only)	\$150.00
Opera House Cleaning Fee (per day)	\$300.00
Opera House Front of House Staff (required for each event)	\$250.00
Overtime Fee (beyond rental period) per/hr	\$200.00
North Gallery (4 hours)	\$200.00
North Gallery (8 hours)	\$330.00
Combined Galleries (4 hours)	\$330.00
Combined Galleries (8 hours)	\$540.00
Terrace Room (4 hours)	\$130.00
Terrace Room (8 hours)	\$200.00
Board Room (hourly)	\$40.00/hr
Stat Day Premium Rate (Galleries and	Fee x 1.5

Terrace Room) Fee x 1.5	
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- \*\* Opera House bookings include use of the green room, in-house technical staff and in-house lighting and sound equipment. Additional technical equipment needs are at the cost of the rental client.
- ++ Galleries and Terrace Room rates include table set up and breakdown as per client instructions, use of lectern, and technical set-up and breakdown.

### Community Bookings ++

	2025
Opera House (4 hours) **	\$900.00
Opera House (9 hours) **	\$1,100.00
Opera House Additional Technician \$35/hr per technician	\$35.00/hr
Opera House Audio &/or Video Recording (Professional)	\$750.00
Opera House Audio &/or Video Recording (Archival only)	Free
Opera House Cleaning Fee (per day)	\$250.00
Opera House Front of House (required for each event)	\$250.00
Combined Galleries (4 hours)	\$165.00
Combined Galleries (8 hours)	\$275.00
Terrace Room (4 hours)	\$80.00
Terrace Room (8 hours)	\$160.00
Board Room (Hourly)	\$20.00/hr
Stat Day Premium (Galleries & Terrace Room – Fee x 1.5)	Fee x 1.5

- \*\* Opera House bookings include use of the green room, one in-house technical staff and in-house lighting and sound equipment. Additional technical equipment needs are at the cost of the rental client.
- ++ Rates include table set up and breakdown as per client instructions, use of lectern, and technical set-up and breakdown.
- >> To allow recording of performances using one camera location for the purpose of archive or parental use (i.e. Recital)

**Additional Rentals – Commercial Rate**

	<b>2025</b>
Piano Rental (includes tuning)	\$200.00
Table Linens	\$15.00/ea
Kitchen Catering prep space and use of dishwasher (does NOT include dishes or flatware)	\$50.00
Kitchen – Catering prep space, use of dishwasher, dishes and flatware	\$50.00 + \$2.50/person
Cleaning Fee (all events with catering)	\$100.00
Additional Clean-up **	\$35.00/hr

\*\* Caterers are expected to wash and put away all dishes and leave the kitchen in its original state. Additional clean-up costs will be charged should the appropriate clean-up not be completed.

**Additional Rentals – Community Rate**

	<b>2025</b>
Piano Rental (includes tuning)	\$200.00
Table Linens	\$12.00/ea
Kitchen (including dishes and flatware)	\$50.00
Kitchen Annual Fee (recurring community bookings, restored by users)	\$500.00/year
Additional Clean-up **	\$35.00/hr

\*\* Caterers are expected to wash and put away all dishes and leave the kitchen in its original state. Additional clean-up costs will be charged should appropriate clean-up not be completed.

**Audio/Visual Equipment – Terrace Room and Galleries Only**

The below basic technical equipment is included in rental rates for these two rental spaces.

The Terrace Room is equipped with Projector and Screen. Renter must provide computer equipment.

A large TV screen is available for use in both the Galleries or the Terrace Room. Renter must provide computer equipment.

Lectern and microphone are available for use in both the Galleries and the Terrace Room.

### **Additional Fees**

	<b>2025</b>
AV Technical Support (Galleries & Terrace Room only)	\$50.00
Merchandise Fee – Staff sells**	20%
Merchandise Fee- Renter sells **	15%
Box Office Fee (per ticket)	10%
On-Line Purchase Fee (per ticket)	\$1.50
Box Office Administration Fee <sup>++</sup>	\$175.00
Capital Improvement Fee (CIF) (per ticket) <sup>^^</sup>	\$2.25
Photocopying	\$0.50/sheet

\*\* Fee to artist/renter for selling merchandise on site

++ Ticket sales set up and administration fee for external events

^^ Fee dedicated to future capital needs at Meaford Hall

Note: All tickets for events in the Meaford Hall Opera House must be sold through the Meaford Hall Box Office.

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule O – Meaford Harbour

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#### **Dock Rental**

	<b>2025</b>
Seasonal slip rental	\$71.00/ft
Seasonal slip hydro	\$8.50/ft
Seasonal Slip Fee, Dock C, 45 foot slip (includes water and hydro)	\$3,582.00
Seasonal Slip Fee, Dock C, 50 foot slip (includes water and hydro)	\$3,980.00
Transient slip rental – daily	\$2.50/ft
Transient slip rental – weekly	\$11.00/ft
Seasonal Sea-doo dock	\$539.00/unit
Boat Pump Out	\$25.00/pump

#### **Boat Launch**

	<b>2025</b>
Seasonal Pass	\$87.00
In/Out Pass – daily	\$12.00

#### **RV/Trailer camping**

	<b>2025</b>
RV/Trailer Camping Only	\$49.00/night
Dump Station fee	\$10.00/dump

## Administration

	<b>2025</b>
Contract Cancellation Administration Fee (after May 1)	\$125.00
Payment Plan Fee – 2 payments	\$60.00/added to second payment
Interest on late payments	\$60.00/month

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule P – Meaford Museum

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#### Admission

	<b>2025</b>
Adult	By donation
Youth, Student or Child	By donation
Annual Membership **	\$100.00

\*\* Unlimited visits to the museum for one person

#### Research

	<b>2025</b>
Online/telephone research request	\$25.00/hour
Student research request	Free
Research image (e-mailed)	\$1.00/image
Research Room access	\$10.00/hour \$50.00/day
Research Room access –student	Free

#### Administration

	<b>2025</b>
Photocopying	\$0.50/sheet
Shipping and Postage – worldwide	Cost recovery plus 10%
Administration fee (mailed items)	\$10.00



# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule Q – Memorial Park

---

#### Site Rental

	<b>2025</b>
Waterfront, non-prime <sup>1</sup>	\$64.00/night
Waterfront, prime <sup>1</sup>	\$76.00/night
Premium, non-prime <sup>1</sup>	\$58.00/night
Premium, prime <sup>1</sup>	\$69.00/night
Full-service, non-prime <sup>1</sup>	\$53.00/night
Full-service, prime <sup>1</sup>	\$62.00/night
Hydro/water only, non-prime <sup>1</sup>	\$50.00/night
Hydro/water only, prime <sup>1</sup>	\$55.00/night
Booking fee (applicable to all sites) <sup>1</sup>	\$8.00/ reservation

1. All cancellations must be administered via email with a confirmation response from staff during the season from May to October. Cancellations can also be made in person or verbally over the phone at park office between 9am and 5pm daily. Voicemail cancellations will not be accepted. For cancellations 14 or more days out from booking there is a 100% refund minus a \$25.00 cancellation fee. For less than 14 days there is no refund.

Note: Prime rates apply from the last weekend in June to Labour Day weekend, as well as Victoria Day weekend, Apple Harvest Craft Show weekend and Thanksgiving weekend. Non-prime rates apply at all other times.

#### Pavilion Rental

	<b>2025</b>
Pavilion Rental – half day	\$87.00

Pavilion Rental – Full Day	\$113.00
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Administration

	<b>2025</b>
Contract Cancellation Administration Fee (after May 1)	\$35.00

# The Corporation of the Municipality of Meaford

## By-law Number 2025-02

### Schedule R – Facility Rentals & General Recreation

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#### Meaford & St. Vincent Arena

	2025
Arena Floor (non-ice)	\$796.00/day
Arena Floor – Special Event	\$1,849.00/daily
Arena Floor – 7am to 4pm	\$30.00/hour
Arena Floor – - after 4pm /Weekends	\$60.00/hour
Ice rental – prime	\$165.00/hour
Ice rental – non-prime	\$103.00/hour
Ice rental – prime (amateur sport association)	\$92.00/hour
Ice rental – non-prime (amateur sport association)	\$92.00/hour

#### Meaford & St. Vincent Community Centre

	2025
Auditorium – 4 hours max	\$164.00
Auditorium – 8 hours max	\$308.00
Bar Fee – per bartender	\$30.00/hour
Meeting Room – 3 hours	\$77.00
Meeting Room – 8 hours	\$98.00
Kitchen Full Day Rate	\$92.00
Kitchen Half Day	\$55.00

\* Pickup and delivery not included

## Community Halls

	<b>2025</b>
Woodford Community Hall – 4 hours	\$123.00
Woodford Community Hall – 8 hours	\$175.00
Meaford Theatre Group	\$5,000/year

## Pavilions

	<b>2025</b>
Harbour Pavilion – half day	\$103.00
Harbour Pavilion – Full Day	\$164.00
Harbour Pavilion – licenced Event	\$380.00
Harbour Pavilion – Drop Curtains	\$77.00
Harbour Pavilion – Bar Fee (1 bartender)	\$50.00/hour
Beautiful Joe Pavilion	\$103.00
Irish Mountain Lookout Pavilion	\$103.00

## Athletic Fields

	<b>2025</b>
William Croft Athletic Field – Diamond	\$57.00/game
William Croft Athletic Field – Weekend tournament (both diamonds)	\$719.00/weekend
William Croft Athletic Field – 4'x8' Fence Board Advertising	\$103.00/season
Annan Ball Field – Diamond	\$41.00/game
Annan Ball Field – Weekend Tournament	\$411.00

## General Parks & Equipment Rental

Food Vendor fee (special event)	\$205.00
Event Trailer*	\$400.00

\* Includes pickup and delivery