



**Job Posting: #2023-12**

**Job Title: Volunteer Firefighter**

Department: Community Services

Reports To: Captain/Lieutenant

Directly Supervises: None.

Standard Hours: 24/7 Response to Emergencies

Approximate Training Hours: 100 hours annually

Salary Range: \$20.61 – \$36.09

**Application Due Date: Friday, March 10, 2023**

### Position Summary

This position must maintain a constant state of readiness and is responsible for executing assigned tasks related to an all hazards response capability. We provide an exceptional level of customer service to the public through emergency response, fire safety education and in support of local charitable events.

### Role Specific Duties and Responsibilities

1. Volunteer Firefighters must reside within 5 km of the Fire Station to ensure that we are meeting our designated assembly & response times.
2. Ensure compliance with and perform all duties in accordance with Provincial legislation and related regulations (i.e. Fire Protection and Prevention Act, Municipal Act, Occupational Health and Safety Act) as well as municipal policies, procedures and guidelines, established operational work plans, and directives provided by supervisor or designate.
3. 100% attendance and participation for scheduled training sessions is ideal.
4. Proficiently and safely operates all apparatus and equipment associated with the required tasks of saving lives and property.
5. Response to 50% or more of fire department emergencies is ideal as described by NFPA 1001 I and II and conduct all duties as assigned and/or ordered.
6. Perform emergency response duties such as fire suppression, tiered medical response, motor vehicle collisions, technical rescue and general hazard mitigation.
7. Ensure that the station, all apparatus and equipment is maintained to the highest standard of efficiency and cleanliness.
8. Actively participate in Fire Prevention and Public Education opportunities.
9. Attend and participate in scheduled meetings (departmental or other) and community charity events.

### General Duties and Accountabilities

- Demonstrates the highest standards of integrity, professionalism and

commitment.

- Maintains confidentiality and security of information at all times.
- Maintain effective, professional, courteous and respectful communications with supervisor, other staff, and the general public.

#### Required Certifications and/or Health and Safety Requirements

1. Clean Criminal Records Check and Vulnerable Sector Screening at time of hire (processed through the Municipality's Human Resources division).
2. Standard First Aid and CPR Certification.
3. NFPA 1001 I and II at time of hire or commitment to attain within the first year of employment.
4. DZ licence at time of hire or commitment to attain within the two years of employment.

#### Education, Skills and Experience

1. OSSD and possess, or willing to complete, related courses offered from the Ontario Fire College, regional fire schools or educational seminars.
2. Thorough knowledge of the Municipality, surrounding areas and types of buildings in the Municipality is considered an asset.
3. Knowledge of firefighting and emergency response, first aid and first response medical procedures, and health and safety is considered an asset.
4. Knowledge of general building maintenance and construction an asset.
5. Ability to operate and maintain all fire apparatus equipment, mobile radios, operate small tools/equipment and light duty vehicles.
6. Possess a strong sense of public service; strong interpersonal and communication skills; numerical and analytical abilities; public relations and highly developed collaborative skills.
7. Ability to receive and comprehend instructions; work in a team environment; interact positively with supervisor, other staff and the general public.
8. Ability to demonstrate tact and discretion in handling matters of a confidential or politically sensitive nature, and to maintain confidentiality.
9. Willingness to participate in continuous upgrading, training, and professional development is a must.
10. Ability to deal effectively with complaints from the public and the skill to direct their concerns to a member of municipal personnel who is best able to respond to the inquiry.
11. Must be willing and able to wear all required uniform clothing and/or personal protective equipment as assigned/required.

## Physical Demands and Working Conditions

- Psychological/cognitive demands include exposure to emotional situations, emergency scene trauma including witnessing people in distress and severe injury or death.
- Physical ability to lift and carry equipment and supplies weighing up to 50 kg, push and pull equipment and parts weighing up to 100 kg, independently or assisted; to walk, stand, sit, lift from floor to waist, lift from waist to shoulder, climb stairs, and climb ladders and any other physical ability required to perform assigned duties including the use of self-contained breathing apparatus, working in confined spaces and in extreme heat or weather conditions.
- Hours of work include responding to emergency calls 24/7 as available, and scheduled training hours.

## Contacts and Interactions

- Communicates regularly with fire and emergency response personnel, paramedics, police, health care practitioners, individual citizens, community groups/associations, and the general public.

## Applicant Information

Interested qualified applicants are invited to forward their cover letter and resume quoting Job #2023-12 by Friday, March 10, 2023 to:

[jobs@meaford.ca](mailto:jobs@meaford.ca)

Attention: Human Resources

The Municipality of Meaford is committed to providing a barrier-free workplace. If accommodation is required during the selection or interview process, it will be available upon request.

We thank all applicants for their interest, however only those selected for an interview will be contacted.

Personal Information is collected under the authority of the Municipal Act for the purpose of candidate selection, and all information will be stored and used in accordance with the Municipal Freedom of Information and Protection of Privacy Act. For further information about this data collection, please contact

[jobs@meaford.ca](mailto:jobs@meaford.ca).