Refreshment Vendor Licence on Private Property Application

A Refreshment Vendor Licence is required when operating on private property in an eligible zone **for more than 5 days.**

Applicant and Business Information

Applicant first name	
Applicant last name	
Applicant email	
Applicant phone number	
Applicant address	
Business name	
Business address	
Business phone number	

Operations on Private Property

Before applying, confirm your zone is eligible by using the interactive map at www.meaford.ca/foodvendor.

Eligible zones: C1, C2, C3, RT, UAW

Eligible only with a farm produce outlet on lot: A, SA, RU

Address of location	
Dates and hours of operation	
Are you the land owner?	☐ Yes ☐ No

If you are not the owner, attach written permission for the operation dates

Vendor Class & Fees

Select your vendor class.

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Class A – Motorized Food Sales (food trucks, trailers, motorized ice cream vendors)

Class B – Non-Motorized Food Sales (carts, coolers, BBQs, bicycle refreshment stands)

☐	Class A - New ($510.00)
☐	Class B - New ($306.00)
☐	Class A - Renewal ($306.00)
☐	Class B - Renewal ($204.00)

If Class A – Motorized Food Sales, enter vehicle information:

Make and model of refreshment vehicle	
Year of vehicle	
Vehicle VIN #	
Provincial plate #	

Attach the Below Supporting Documents

☐	Menu or description of food offered, including off-site prep locations
☐	Detailed site plan showing location, adjacent structures, distances, garbage receptacle location, etc.
☐	Certificate of Insurance naming the Municipality of Meaford as additional insured ($2M liability)
☐	Photo of refreshment vehicle (taken within 12 months)
☐	Approved and valid food premises permit from Health Unit

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☐	Certificate of inspection from licensed gas fitter (if applicable)
☐	Spill containment plan (garbage, grease, grey water disposal)
☐	Sign permit (if displaying off-site directional sign)
☐	Proof of identification (driver's licence, personal ID, health card)

Certification

I understand that additional documents deemed pertinent in the granting of this application may be required at the request of the Clerk.

I authorize the Municipality of Meaford to release my contact information to any person inquiring about using the services of my refreshment vehicle.

☐	Yes
☐	No

Indemnification Agreement: I, the undersigned, agree that I shall at all times indemnify and save harmless the Corporation of the Municipality of Meaford, its employees and Members of Council from and against any and all manner of claims, demands, losses, actions and other proceedings whatsoever made or brought against, suffered by, or imposed on the Municipality in respect of any loss, damage or injury to any person or property, which are occasioned by or attributable to the issuance of this license or operation of the business.

Date (MM/DD/YYYY)	
Signature	

Declaration: I, the undersigned, do solemnly declare that all information provided in and with this application is factual and correct and agree to abide by and adhere to all relevant by-laws, rules and regulations, matters and things as are, or may be enacted by the Municipality of Meaford, and to any applicable federal or provincial legislation or regulation in effect, enacted, or amended from time to time, and make this solemn declaration conscientiously knowing that it is of the same force and effect as if made under oath. I also hereby agree to authorize the Municipality of Meaford to release any information which is deemed pertinent in the granting of this application.

Date (MM/DD/YYYY)	

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Signature	

Submitting Your Application & Paying the Fee

Submit your completed application via email to bylaw@meaford.ca or drop off at the Municipal Office (21 Trowbridge Street West, Meaford, N4L 1A1).

Payment Options:

☐	In person at Municipal Office
☐	By mail (cheques only)

Applications will not be processed until payment is received.

A licensing administrator will contact you if additional information is needed. For details visit **meaford.ca/foodvendor** or email **bylaw@meaford.ca**.